

Minutes from SSXML user group meeting

06.11.2008 at 11.00-14.45

Presence: Fabien BECQUELIN, SPC France; Bert Cappuyns, Portic; Bent Christensen, Norfolkline B.V.; Robert de Jager, Norfolkline B.V.; Ron Franssen, Ewals Cargo Care BV; Txaber Goiri, Port of Bilbao; Hans Kristian Haram, Haram Holding; Jan Kierstein, DFDS; Steven Lingard, Sea Cargo UK; Per Lundqvist, Stena Line IT Services; Grainne Lynch, Nautical Enterprise; Bao Nguyen, NorStella; Mariann Sundvor, NorStella; Henk van Maaren, Cetima; Fabrice VENNARUCCI, Brittany Ferries.

Not presence:

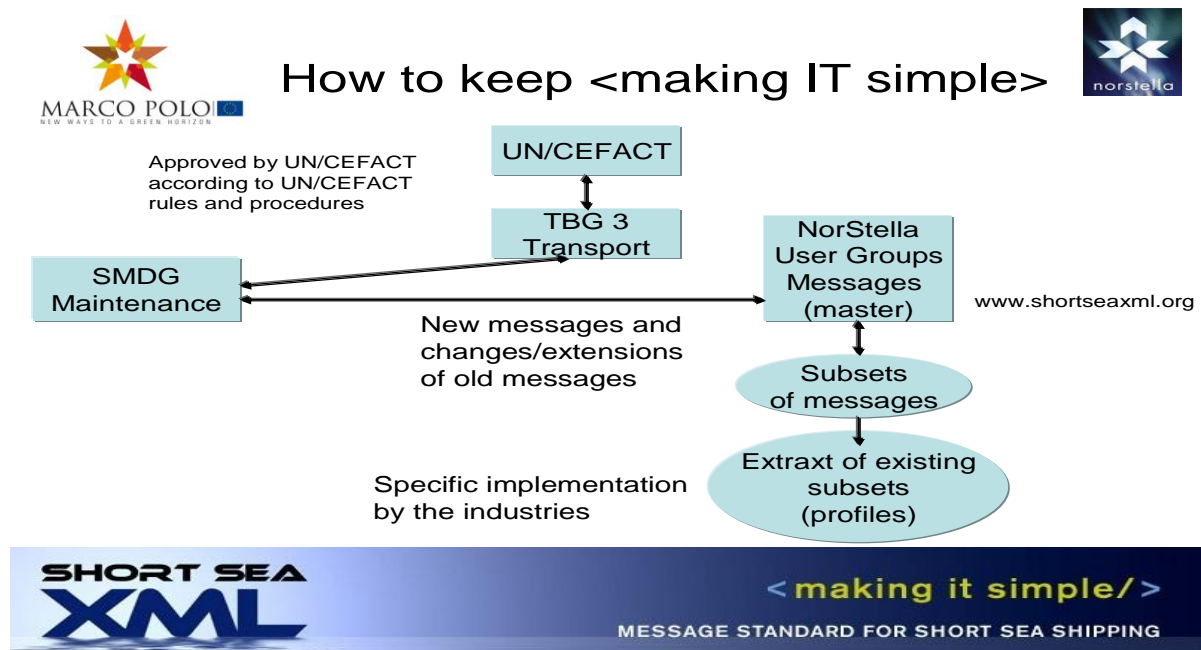
1. Introduction and purpose of the meeting

Mariann; NorStella – wished everybody welcome and participants gave a short presentation about them self.

The purpose of the meeting was to establish a user group for Shortsea XML users. The goals for the user group are

- Exchange of experience between users
- Define needs for changes in existing messages or new messages
- Promote the use and benefits of Shortsea XML-messages
- Provide Implementation Guides and profiles for each industry through a self-service access to the website www.shortseaxml.org
- Input to UN/CEFACT

2. Organisation



3. *Election of chair and vice chair of the user group*

Bent Christensen from Norfolkline was chosen to be chair and Ron Franssen from Ewals was chosen to be vice chair for the user group, both for one year at the time.

4. *Goals for achievements*

Promotion

- Newsletters
- Conferences/seminars
- Information forum on website – e-group/yahoo
- ‘Wikipedia’ for user guides
- Increased use of schedule webservices
- Contact/liaison with authorities (Henk)
- Contact/liaison with EU projects (Grainne)
- Recommendations
- Focused on special messages

Members

- 300

Implementations by companies

- 150
- Updated schedule database

Development

- New subsets; Schedule RoRo, Loading list
- New message; Invoice

5. *Activities*

Activities	Comments	Responsible	Date
Finance activities	Yearly fee for members. Bigger fee for IT-providers Implementations guides should cost. Consulting cost Use of standards are free Look at TTI model	NorStella	15.12.08
Meeting	2 a year.	NorStella	
Newsletters	At least 4 a year	NorStella	15.12.08
Conference Presentation	4 a year	All	
Update Website	Alive and self services site	All/NorStella	Continuously
Link to www.shortseaxml.org	Everybody make a link from	All	NOW

	their website to sxml site		
Liaison work	Cooperation - report back after meetings with e-maritime in London	Grainne	Week 47
Get new members	Get your contacts, your business partner to be a part of user group. It lower the cost for every one	ALL/NorStella/SP C – s/ Port Authorities/	Continuously
Update schedule database	SPC work	Haram	01.06.09

Developments

Invoice message	Follow up UN/CEFACT CII	Henk	01.06.09
Schedule subset for RoRo		Haram NorStella/Sea Cargo	01.04.09
Loading list message			NOW
General implementation guide at message level	Wikipedia principal – every body should contribute.		
• Schedule message level	Wikipedia principal – every body should contribute.	Haram	
Implementation guide at subset level	Wikipedia principal – every body should contribute.		
• Booking for RoRo	Wikipedia principal – every body should contribute.	Ewals	01.01.09
• Schedule for RoRo	Wikipedia principal – every body should contribute.	Haram	01.01.09
• Loading list	Wikipedia principal – every body should contribute.	Sea Cargo	

6. *Next meeting*

Next meeting will be at Norfolkline B.V in Den Haag 1. April 2009. More details about the meeting will come later.

Minutes secretary: Bao Nguyen